**The Indian Journal of Home Science**

**E –JOURNAL GUIDELINES FOR AUTHORS-2023**

1. The journal accepts **research** papers only. Concept papers are regretted.
2. **Length :.** Minimum 3000-Maximum length- 4000 words - from the beginning of the title on the title page, including abstract, paper, till the end of references.
3. **Language and Programme**: The manuscript should be only in English, prepared in **WORD** Programme only. PDF will not be accepted. The file should be sent in **“ .docx** ” format **ONLY**
4. **Page set up** : A-4 size paper ; Margins as- 2.54cm (1”) at top, 2.54cm at bottom, 2.54cm at right, and 3cm at the left ; Single column format.
5. **Letter type**: Times New Roman
6. **Title Page**: The Title page must contain the following:
* **Title**: Times New Roman, 14 point font, All Capital ,centred
* **Author’s name(or names):**  12 point font, centrally placed and bold; 1.15.spaced. The main author’s name should lead the list in case of more than one author; superscript 1,2,3,etc at the end of authors name for their identification of designation, affiliation etc . information to be provided below the names
* **Designation and affiliation of author(s) :** Identified by corresponding superscripted numbers; full name of the department, institution ,university and place
* **Address:** Postal as well as e-Mail address.
* **Contact details :** email address and phone number of **ALL** the authors.
* **HSAI membership** number of the authors.

**7. HSAI life membership Number** : At least one author’s HSAI membership Number should be provided . Write the number of other authors as well, if they have.

**8. Abstract**: Maximum 300 words, single spaced, 11 point font. No Subtitles in abstract, single paragraph

9.  **Key words**: 3-5 key words

**10. Paper:** Begin paper from the next page with title with specifications described above. Do not write author’s information.

 **10.1. Text** :The research paper **should contain** the following:

* **Introduction**- incorporating review, justification/ significance of the study;
* **Objectives** : clearly stated objectives/ aim of the study;
* **Hypothesis**, assumption, delimitation, limitation ( whichever is applicable);
* **Methodolog**y: detailed methods and materials applied, research design, sampling, tool, data collection , statistics applied ( if applicable),
* **Findings and Discussion** : detailed results and discussion with tables , graphs and figures along with appropriate interpretation;
* **Summary, Conclusion And Implications**, **suggestions for future research**
* **References** : alphabetically arranged references in the prescribed standard format

**10.2 . Specifications:**

* 1.15 spaced, 11 point font, fully justified. Single column
* Indent the first line of every paragraph
* One line (single space) gap between consecutive paragraph
* Heads and sub- heads levels should be easily distinguishable
* Heads centralized, all capital, 12 point font size
* Subheads-bold, only first letter capital, flushed with the left margin, 11 point font
* Paragraph title-flushed with left margin, underlined,11 point font

**11.Tables and Figures :**

* The tables and figures should appear in the text at the place where they are described/ interpreted and discussed**.**
* All tables and figures should be referred as Table -1 and Fig. -1 in the text. Table title should be given above the table and figure title should be given below the figures in Title Case.
* Tables , graphs, figures should be within the specified margins of the page.
* Photographs should be in JPG and 300dpi .

**12. References** :

* All references should be cited in the text in parentheses by authors surname followed by year of publication. Superscripted numbers can be given only for webliography.
* All the cited references should be listed ALPHABETICALLY at the end of the paper with bullets.
* Each reference should provide complete information about author(s) name, year, and title of the book underlined /article in journal ( in italics), name of the journal( underlined), publisher, and place of publication, volume and issue in case of journals. Follow APA style manual for details.

 **GENERAL INSTRUCTIONS TO THE AUTHORS:**

1. A **consent form: Available on website** needs to be filled in , signed by the authors and scanned copy must be sent to the editor
2. A **declaration form: Available on website** needs to be filled, signed and scanned copy to be sent to the editor.
3. **Plagiarism Report:** Make sure that ‘similarity Index’ of submitted manuscript is below 10 % as per the policy of the HSAI following UGC guidelines. Otherwise the paper will be declared as ‘plagiarized’ immediately after establishing that it violates the policy. Send the appropriate **certificate of plagiarism checked**  along with manuscript.
4. The Consent form, Declaration form and Plagiarism report should be sent along with the paper in one mail only but as different attachments.
5. Send articles **only** after a very careful language correction and **proof reading**.
6. The editorial board reserves the right to decide for the publication of the article.
7. NO COMMUNICATION REGARDING NOT PUBLISHING THE ARTICLE WILL BE ENTERTAINED.
8. The papers must be submitted from 1st of February till 30th of March and 1st of August to 30th of September only.
9. The acceptance/ rejection/correction in the paper shall be communicated ONLY after Blind Peer Review process is completed.

Papers must be submitted in **word file** **ONLY** . The file should be sent in **“ .docx** ” format **ONLY**

Editor, IJHSc

July 2023.